

## AGENDA

**Meeting:** AMESBURY AREA BOARD & BUSINESS FAIR  
**Place:** Antrobus House, 39 Salisbury St, Amesbury SP4 7HH  
**Date:** Thursday 20 November 2014  
**Area Board Time:** 7.00 pm  
**Business Fair Time:** 5.00pm

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Including the Parishes of Allington, Amesbury, Berwick St James, Bulford, Cholderton, Durnford, Durrington, Figheldean, Great Wishford, Idmiston, Milston, Newton Toney, Orcheston, Shrewton, Stapleford, Steeple Langford, Tilshead, Wilsford Cum Lake, Winterbourne, Winterbourne Stoke, Woodford and Wylve.

**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this Agenda to Jessica Croman Democratic Services Officer, on 01225 718262 or email [jessica.croman@wiltshire.gov.uk](mailto:jessica.croman@wiltshire.gov.uk)

or Karen Linaker (Amesbury Community Area Manager), Tel: 01722 434697 or 07917 751728, or email [karen.linaker@wiltshire.gov.uk](mailto:karen.linaker@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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### Wiltshire Councillors

Mike Hewitt (**Vice Chairman**)  
John Noeken  
John Smale (**Chairman**)  
Ian West  
Fred Westmoreland  
Graham Wright

Bourne and Woodford Valley  
Amesbury East  
Bulford, Allington & Figheldean  
Till & Wylve Valley  
Amesbury West  
Durrington & Larkhill

## Items to be considered

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|----|--|---------------|
| 1  | <b>Welcome and Introductions</b>   | <b>7.00pm</b> |
| 2  | <b>Apologies for Absence</b>   |               |
| 3  | <b>Minutes</b> ( <i>Pages 1 - 8</i> )<br>To confirm the minutes of the meeting held on 6 October 2014.   |               |
| 4  | <b>Declarations of Interest</b><br>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.   |               |
| 5  | <b>Chairman's Announcements</b> ( <i>Pages 9 - 26</i> )<br>To receive the following Chairman's announcements: <ul style="list-style-type: none"><li>• Countryside Survey</li><li>• Army Re-basing Update</li><li>• Car Parking Review</li><li>• Climate Local initiative</li></ul> | <b>7.05pm</b> |
| 6  | <b>Stonehenge Chamber of Trade</b><br>To hear from the Chairman of the Chamber.  | <b>7.10pm</b> |
| 7  | <b>Superfast Broadband</b><br>To receive a presentation on superfast broadband.  | <b>7.20pm</b> |
| 8  | <b>A303 Stonehenge &amp; Surrounding Routes</b><br>To receive information on the traffic monitoring outcome.   | <b>7.35pm</b> |
| 9  | <b>Wiltshire and Swindon Community Foundation</b><br>Jon Yates to give a brief outline on the work of the organisation.  | <b>8pm</b>    |
| 10 | <b>Report on the New Local Youth Network for the Amesbury Community Area</b> ( <i>Pages 27 - 30</i> )<br>To discuss the Local Youth network.   | <b>8.10pm</b> |
| 11 | <b>Your Local Issues</b> ( <i>Pages 31 - 32</i> )<br>To receive an update from the Community Area Manager on local issues.   | <b>8.25pm</b> |

- 12 **Updates from Partners and Town/Parish Councils** (*Pages 33 - 36*) **8.35pm**

To receive updates from the Town and Parish Council Representatives, and from other partner organisations, including outside bodies on which the Area Board is represented.

- 13 **Community Working Group Updates**

To receive updates from the Community Working Groups.

- 14 **Amesbury Shadow Community Operations Board Update** **8.50pm**

To receive an update from the Chairman of the Amesbury Community Operations Board.

- 15 **Community Area Grants** (*Pages 37 - 42*)

To determine any applications for Community Area Grant funding.

- 16 **Future Meeting Dates, Evaluation and Close** (*Pages 43 - 46*) **9pm**

The next meeting of the Amesbury Area Board will be held on 29 January, 7pm, Atrobus House, Amesbury.



# MINUTES

**Meeting:** AMESBURY AREA BOARD  
**Place:** Woodford Village Hall  
**Date:** 2 October 2014  
**Start Time:** 7.00 pm  
**Finish Time:** 9.20 pm

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Please direct any enquiries on these minutes to:

Jessica Croman Democratic Services Officer, Tel: 01225 718262 or (e-mail) [jessica.croman@wiltshire.gov.uk](mailto:jessica.croman@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Mike Hewitt (Vice Chairman), Cllr John Noeken, Cllr John Smale (Chairman),  
Cllr Ian West, Cllr Fred Westmoreland and Cllr Graham Wright

Cllr Jane Scott OBE

### **Wiltshire Council Officers**

Maggie Rae – Corporate Director  
Jessica Croman – Democratic Services Officer  
Karen Linaker – Community Area Manager  
Sue Geary – Head of Performance, Health & Workforce  
Craig Campbell – Community Coordinator

### **Town and Parish Councils**

Durrington Town Council – M Wardell, D Healing  
Winterbourne Parish Council – D.J Baker, M. Atkinson  
Woodford Parish Council – S. Rasch

### **Partners**

Police – Inspector Christian Lange

**Total in attendance: 37**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
53	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Amesbury Area Board and thanked Woodford Village Hall, Woodford School, staff and exhibitors for hosting the Health Fair, noting what a success the event had been.</p> <p>The Chairman welcomed Cllr Jane Scott, Leader of Wiltshire Council. At the Chairman's invitation, the Councillors introduced themselves.</p>
54	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <ul style="list-style-type: none"> <li>• Mike Franklyn</li> </ul>
55	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the meeting held on 31 July 2014 were agreed as a correct record and signed by the Chairman.</b></p>
56	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
57	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the announcements included in the agenda which included:</p> <ul style="list-style-type: none"> <li>• Wiltshire Fire &amp; Rescue Service wellbeing day</li> <li>• A303 update</li> <li>• Army re-basing update</li> </ul>
58	<p><u>Better Care Plan</u></p> <p>Cllr Jane Scott thanked the Amesbury Area Board for the invitation. Cllr Scott gave a presentation and showed a video on the Better Care Plan.</p> <p>The Better Care Plan focuses on the needs of the community and delivering services and would set out how Wiltshire Council would deliver health in Wiltshire.</p> <p>David Noyes, CCG Director, informed the Area Board that the Better Care Plan</p>

	<p>incorporated a variety of stakeholders and was key to delivering integrated services.</p> <p>Questions were asked about reaching hard to find people, the provisions to support them and how the community would be educated. It was noted that in order to reach everyone and provide a neighbourly feel, communities would need to help. The JSA earlier in the year helped pinpoint some key areas which needed help and they are now being actioned. Care co-ordinators who work for GP surgeries will be available to visit patient's at their homes.</p> <p>Another question was asked about the need to ensure care homes were allocated locally rather than out of the patient's local area. It was noted that plans were being put into place for that to happen although there was still work to do.</p> <p>The Chairman thanked Cllr Jane Scott, Maggie Rae and David Noyes for their attendance and presentation.</p>
59	<p><u>Community Area Grants</u></p> <p>At the Chairman's invitation, Councillor Fred Westmoreland, Lead member for Grants, introduced this item.</p> <p><b><u>Decision</u></b>  <b>Wings Over Stonehenge Group was awarded £300 towards the repairs to the Hewetson Memorial Stone in Larkhill.</b>  <b><i>Reason - The application met the Community Area Grants Criteria 2014/15.</i></b></p> <p><b><u>Decision</u></b>  <b>Our Times Project was refused funding.</b>  <b><i>Reason - The application was for revenue funding which the Area Board had insufficient funds.</i></b></p> <p><b><u>Decision</u></b>  <b>Amesbury Brownies was refused funding.</b>  <b><i>Reason - The application was for revenue funding which the Area Board had insufficient funds.</i></b></p> <p><b><u>Decision</u></b>  <b>Amesbury Cricket Club was awarded £1194 towards a new bowling machine.</b>  <b><i>Reason - The application met the Community Area Grants Criteria 2014/15.</i></b></p>

	<p><b><u>Decision</u></b>  <b>Stonehenge Traffic Action Group's application was deferred for the Chairman to make a decision, once he had received notice on the content of the signs to be produced.</b>  <b><u>Reason</u> - The application met the Community Area Grants Criteria 2014/15.</b></p> <p><b><u>Decision</u></b>  <b>Till Valley Day Centre was awarded £810 for new chairs.</b>  <b><u>Reason</u> - The application met the Community Area Grants Criteria 2014/15.</b></p> <p><b><u>LATE ITEM</u></b></p> <p><b><u>Decision</u></b>  <b>Cholderton Village Hall Committee was awarded £2,474 to automate the village hall clock.</b>  <b><u>Reason</u> - The application met the Community Area Grants Criteria 2014/15.</b></p> <p><b>(ACTION: Karen Linaker)</b></p>
60	<p><b><u>Updates from Partners and Town/Parish Councils</u></b></p> <p>The Chairman referred to the updates set out in the agenda and invited further updates from Town/Parish Councils and other Partners, including outside bodies. It was noted that the preferred option was for written updates, to minimise time spent during the meeting.</p> <p><b>Wiltshire Police</b></p> <p>Inspector Lange gave an update noting the crime levels were down due to a number of repeat offenders being put away.</p> <p>New issues have arisen with youths gathering in large numbers due to the youth provisions being taken away.</p> <p>A question was asked about the tyre 'slasher' and if he had been caught. It was noted that he had not been. There had been no tyres damaged for a while but appeared to have started again.</p> <p><b>Durrington &amp; Larkhill</b></p> <p>An update was given to say that the areas had been well served by Wiltshire Council and Balfour Beatty.</p>



	<p><b>Stonehenge</b></p> <p>Concerns were raised on the need to renew the local passes as people did not think it was fair. It was noted that Roger Bishop from Amesbury Town Council was working on the issue. The Area Board agreed to write a note showing their support.</p> <p><b>Bourne Valley</b></p> <p>It was noted that a meeting would take place on 20 October 2014, 7.30pm at Gomeldon Primary School to discuss flooding issues and prevention.</p>
61	<p><u>Day Opportunities Service</u></p> <p>A presentation was given on the Wiltshire Day Opportunities Service which gave community based support to adults with learning disabilities in the local communities both individually and in groups. A light touch service is also provided for people with learning disabilities who are independent in the community.</p> <p>It was noted that the scale of the problem was unknown and that the Area Board Members would help raise awareness within the Town/ Parish councils.</p> <p>A question was asked if GPs were able to assist and it was noted that this was not possible at the moment, referral had to be made through social services.</p>
62	<p><u>Community Plan Working Group Updates</u></p> <p>The following updates were given:</p> <p><b>Community Facilities, Health and Wellbeing</b> No update.</p> <p><b>Crime and Community Safety</b></p> <p>Pub watch has been working successfully and special thanks was given to the Chamber of Trade and the street pastors for their involvement. There were new concerns with anti social behaviour at Harvard park in Boscombe Down and a meeting had been organised to discuss the concerns. There had been two major arson incidents in Amesbury in July and August and a meeting took place on 23 September with the Amesbury Neighbourhood Tasking Group and Police to create an action plan to tackle the issues.</p> <p>£5,000 had been put aside to tackle litter and it was requested that Town and Parish Councils should help. Some businesses in Solstice Park had supported the initiative such as Tesco.</p> <p><b>Sport, Leisure and Culture</b></p>

	<p>The Area Board was asked to agree an emergency financial contribution of £500 for Amesbury FC to use the MOD facilities. This would keep the club going for a further 6 weeks until more permanent provisions would be in place.</p> <p>A suggestion to use the youth funds was discussed and it was agreed that, if they failed to secure youth funds, then the money might be used from the revenue budget.</p> <p><b>Environment</b></p> <p>No update</p> <p><b>Housing, Economic Development, Planning and Tourism</b></p> <p>Housing panels were being created for various areas and estates which were for the Communities not only Council Tenants.</p>
63	<p><u>Positive Activities for Young People: Leaders Guidance &amp; Terms of Reference</u></p> <p>The Chairman referred to the report contained within the agenda pack noting that some actions had already taken place, including the creation of a Local Youth Network and that a Community Youth Officer would be appointed for the Amesbury area. £17,000 would be allocated just for Youth, which will be able to roll over into the subsequent year. The Members discussed the possibility of a youth cafe with two fully qualified paid employees, one to run the cafe and the other to provide and drive the transport and help within the cafe for two evenings a week to start with.</p> <p>Support for the Duke of Edinburgh award was also discussed noting that the group needed support for their first aid courses.</p> <p>It was,</p> <p>Resolved</p> <ol style="list-style-type: none"> <li>a. To note that the Area Board now serves as the responsible body for Youth activities at a local level.</li> <li>b. To adopt the 'Leader's Guidance' for positive Activities' and the Terms of Reference for the Local Youth Network (LYN).</li> <li>c. Agreed to establish a LYN</li> <li>d. Noted the need of an appointment of a new Community Youth Officer for the area, who would be accountable to the Board for the delivery of the agreed priorities once they had been appointed.</li> <li>e.       <ol style="list-style-type: none"> <li>i. Noted the part year funding of £17,543.16</li> <li>ii. Noted the full year funding of £28,616.92</li> </ol> </li> </ol> <p>The Area Board agreed to earmark £7,700 of the part year funding for the youth cafe project.</p>

64	<p><u>Update from the Community Area Transport Group (CATG)</u></p> <p>The Members discussed purchasing two SIDs and it was decided to allow the CATG to investigate the cost and maintenance costs before purchasing.</p>
65	<p><u>Amesbury Shadow Community Operations Board Update</u></p> <p>It was noted that Amesbury was not on the priority list for the campus to be built and that there had been a meeting set up to discuss the actions going forward. The Area Board expressed their disappointment at not being included in the current tranche and are looking for clarification. It was decided that Cllr Fred Westmoreland would notify the other members as soon as he is aware of the final decision.</p>
66	<p><u>Future Meeting Dates, Evaluation and Close</u></p> <p>It was noted that the next meeting of the Amesbury Area Board would be a business themed meeting on the 20 November, 7pm at Antrobus House, 39 Salisbury St, Amesbury SP4 7HH.</p> <p>The Chairman thanked everyone for attending.</p>





## COUNTRYSIDE BENEFITS ONLINE SURVEY

**Please contribute to research  
on the benefits of Wiltshire countryside**

- Part 1. Place your flag on the map and tell us about outdoor places you value
- Part 2. Your views on two locally important land types- arable farmland and ancient grassland
- Part 3. Tell us about yourself

**Survey results will help shape future  
land management in your area**

To take part please go to  
**[www.ppgis.manchester.ac.uk/bess/](http://www.ppgis.manchester.ac.uk/bess/)**

For more info email Dr Helen King

[wessex-bess@cranfield.ac.uk](mailto:wessex-bess@cranfield.ac.uk)

BESS is a scientific research programme studying the role that biodiversity plays in providing society with benefits such as clean water, food, flood protection and nature based recreation. For more details, please see: <http://www.brc.ac.uk/wessexbess/>



## Army Rebasing Newsletter - October 2014

*This monthly publication aims to update you on the British Army Basing Plan which will see some 4,300 additional service personnel plus their families relocate to Salisbury Plain over the next five years.*

### Education provision

With 4,300 troops being relocated to the areas around Salisbury Plain through the Army Basing Programme, some 2,000 additional children will need schools provision. The Defence Infrastructure Organisation (DIO) is planning to provide MOD-owned land alongside its housing (Service Family Accommodation) developments at Larkhill and Ludgershall, to accommodate two primary schools. Both of the existing Bulford primary schools are likely to be expanded. A new school (Wellington Primary) on the new Riverbourne Fields development was opened in September 2014 and will provide places for the families of the troops relocating to Tidworth.

Both the Avon Valley College (AVC) and Stonehenge Comprehensive Schools would benefit from building improvement, and Wiltshire Council has bid for funding from the Department for Education's Priority Schools Building Programme. If successful, this will enable major rebuilding work of the schools, which would be undertaken in concert with plans to provide additional secondary school places for the additional children from service families. Lord Nash (Parliamentary Under Secretary of State for Schools) will have the final word on whether the bids have been successful, but a decision is not expected until early 2015. Further secondary school places will also be required for children in Tidworth and Ludgershall, centred on the Wellington Academy.

Wiltshire Council is continuing to work closely with the MOD to ensure the provision of appropriate educational facilities. By way of example, a conference ("Service Children in Focus") designed to share good practice when supporting service children has been arranged on 4<sup>th</sup> November. This will involve local schools, schools from Germany, senior Army personnel and officers from Wiltshire Council.

### Infrastructure Delivery Plan

An Infrastructure Delivery Plan (IDP) will be produced and delivered by DIO as a partner document to the Salisbury Plain Masterplan, which will detail what community infrastructure is needed, where and the detailed mechanism for its funding. DIO aims to have its draft IDP completed in November 2014. This document should assure Wiltshire Council that all of the essential infrastructure to meet the demands of the Army Basing Programme is on-track. In producing the IDP, key stakeholders will be engaged working closely with Wiltshire Council and DIO as part of the planning application process.

### Future Activity

Late 2014: Submission of first planning application anticipated

Early 2016: Main MOD phased build programme commences (enabling works anticipated from Spring 2015)

Mid 2016: First unit relocates to Salisbury Plain (Bulford) from Germany

2018 - 2019: Majority of Service personnel expected to move to Salisbury Plain

For more information visit:

[www.wiltshire.gov.uk/communityandliving/militarycivilianintegrationpartnership.htm](http://www.wiltshire.gov.uk/communityandliving/militarycivilianintegrationpartnership.htm)







# Wiltshire's Car Parking Review Chair's Announcement

## Introduction

Wiltshire Council is reviewing its car parking service and has completed a pre consultation assessment, which was undertaken in May and June of this year. It has also reviewed the evidence from the community workshops held in May. The findings of the pre-consultation exercises have been combined with parking data to form the basis of the next stage of the review.

The review focuses on car parking charges and management, with the potential use of new technologies and the future role of local communities. The review also covers other aspects such as parking standards, first hour free parking and other charging exemptions.

We are keen to hear the views of residents to help us shape the new strategy. The Council has made no decisions and would like to see how far you agree or disagree with the presented options, or alternatively suggest your own. Therefore, we have produced consultation documents which can be viewed at <http://consult.wiltshire.gov.uk/portal> (not available until the 27<sup>th</sup> October 2014). Hard copies of the background evidence will also be available at local libraries and the main council offices. The online questionnaire and one possible charging option will be available for viewing and completion from the 10<sup>th</sup> November.

The consultation will be open from 27th October 2014 to the 16th January 2015.

## How to respond

Our preferred method to receive comments is through completion of the on-line electronic questionnaire (please note that there is no requirement to register or log-in to the portal to respond to this pre-consultation exercise).

Paper copies of the questionnaire will also be available on request by phoning the below number

Your comments need to be submitted by **5pm on 16<sup>th</sup> January 2015**.

If you have any queries, please contact us using the details below or by telephone on 0300 456 0100.

Sustainable Transport Group  
Highways and Transport  
Wiltshire Council  
County Hall  
Bythesea Road  
Trowbridge  
Wiltshire  
BA14 8JN  
By email to: [transportplanning@wiltshire.gov.uk](mailto:transportplanning@wiltshire.gov.uk)



## Community Area Board Chairman's Announcement

**Service :** Children's Services / Communities      **Further Enquiries to:** James Fortune / Steve Milton

**Date Prepared:** 08 September 2014      **Direct Line:** (01225) 713341 / (01722) 434255

**For the attention of:** Area Board Chair's; Democratic Services Officers; Community Area Managers

### Implementing a community-led model for youth activities

#### Introduction

In May 2014 Cabinet agreed to adopt a community-led model for the provision of positive activities for young people. By delegating responsibility and resources to Community Area Boards for youth activities, Wiltshire Council is committed to supporting young people and their communities to come together to develop a responsive and locally driven positive activities offer for young people.

The new model means the positive activities offer will develop differently in each of the 18 Community Area Board areas to reflect local needs. A positive activity can be any educational or recreational leisure-time activity that is arts, sports, leisure, informal education and community based which helps young people achieve healthy and safe lifestyle outcomes.

This briefing provides members with an update on progress and next steps to support implementation.

#### The current youth service offer

The council's open access youth work offer comes to an end during September in preparation for the commencement of the community-led model on 01 October 2014.

As in previous years, during the school holidays, normal youth work provision was largely replaced with a summer programme, where youth workers focused on providing planned activities.

Community Youth Officers have been appointed in fifteen of the eighteen Area Board areas, with further interviews planned for the remaining posts on 16 September. In addition, three Youth Support Workers have now been recruited to provide 1:1 support to vulnerable young people from October.

For information about current youth work activity and Community Youth Officer appointments, please contact [Kevin.Sweeney@Wiltshire.gov.uk](mailto:Kevin.Sweeney@Wiltshire.gov.uk)

#### Youth Centre Property Asset Review

The change to the way the youth service is delivered has triggered the need to review the property asset status of the youth centres. This work is currently underway and a further update will be provided to Area Board Chairs in due course.

The council has a vast range of equipment which has been used by young people ranging from games consoles to pool tables. A comprehensive inventory of this equipment has been made on a community area basis and will be made available to voluntary and community sector youth activity providers, subject to Area Board approval.

For information about youth centre buildings or to enquire about the use of any Wiltshire Council owned property asset in connection with the delivery of the new model please contact [propertyassets@Wiltshire.gov.uk](mailto:propertyassets@Wiltshire.gov.uk)

### Positive activities for young people with Special Educational Needs and/or Disabilities (SEND)

To date, additional staff support has been provided by the council's youth work team to enable young people with SEND to access mainstream positive activity provision. This has taken the form of nine 'bridging projects' which offer weekly/evening, centre-based youth work sessions. 'Bridging Projects' are available in Chippenham, Devizes, Durrington, Malmesbury, Marlborough, Pewsey, Salisbury, Tisbury, Trowbridge and Warminster. Some are well attended whilst others have benefited a more limited number of young people.

'Bridging projects' are part of a much broader and comprehensive range of short breaks and leisure activities that are available to children and young people with SEND.

Going forward children and young people with SEND will continue to have access to a broad range of short breaks and leisure activities provision. In addition, young people with SEND will have access to community based youth activities and it will be important that Area Boards ensure positive activity provision is inclusive and takes into account the needs of all vulnerable groups.

From October, community-led positive activity clubs will be provided in Salisbury and Tisbury. Barnardo's have been commissioned to provide a youth activities service in other areas across the county. Further information on these services will be made available within the next few weeks and the council is working closely with the Wiltshire Parent Carer Council to manage these changes.

### Support for Community Area Boards

#### *Area Board briefings*

All Area Boards have been offered an initial face to face briefing on the changes, with sixteen having taken place to date.

Each Area Board has delegated authority, a devolved budget and dedicated Community Youth Officer (CYO) to support the implementation of the new model in its area. The CYO will be accountable to the Area Board for the delivery of agreed local priorities and the Area Board will be the responsible body for youth activities at a local level.

Community Area Boards will work within the council's policy as set out in the Leaders Guidance which covers issues such as safeguarding, equalities and the use of resources. A 'Positive Activities Toolkit' will also be available which provides a 'how to do it', 'step by step' guide for developing and delivering provision. The toolkit will be released to Community Youth Officers and Community Area Board Managers shortly.

Each Area Board will establish and maintain a Local Youth Network (LYN), to understand local needs and make recommendations to the Area Board on how funding for positive activities should be deployed. The LYN will be an open network of organisations in the area that have an interest or involvement in the provision of positive activities for young people. The LYN will be supported by a smaller coordination group facilitated by the Community Youth Officer.

One of the early tasks of the LYN will be to work with young people to identify local priorities informed by the needs identified within the Community Joint Strategic Assessment for the area. This will provide Area Boards with a clear direction in terms of youth activities and spending.

To enable Area Boards to satisfy themselves and the local community that budgets are being targeted appropriately, a new system for monitoring the impact of youth activities will be introduced with regular reports to the LYN and Area Board.

#### *Leader's Guidance & Local Youth Network (LYN) Terms of Reference*

Leaders Guidance for Positive Activities and Terms of Reference for Local Youth Networks have now been issued by the Leader of the Council (attached). Area Boards are required to read and adopt these documents, as well as commence work to establish their LYN.

### *Funding providers to deliver positive activities*

Community Area Boards will be able to fund providers to deliver positive activities via a grants process and/or procurement exercise.

A specific grant funding scheme for positive activities has been developed, which will be included in the 'Positive Activities Toolkit'. In addition, a catalogue of positive activity providers is currently being developed and will be ready in November for those areas which wish to follow the procurement route and enter into more formal contractual arrangements with providers.

### *Workshops*

A number of workshops have been organised for Area Board members, Community Youth Officers and Community Area Managers. Area Boards are encouraged to nominate one or more members to attend one of the following sessions:

**Monday 22 September 1:30pm till 5:00pm, Council Chamber, Monkton Park, Chippenham**

**Monday 29 September 5:00pm till 8:00pm, Alamein Suite, City Hall, Salisbury**

**Monday 06 October 9:30am till 1:30pm, Council Chamber, County Hall, Trowbridge**

Please e-mail [Sukhvir.Kaur@Wiltshire.gov.uk](mailto:Sukhvir.Kaur@Wiltshire.gov.uk) to book places for your Area Board.

The workshops will focus on the Leader's Guidance, Local Youth Network Terms of Reference and 'Positive Activities Toolkit'. This will include taking participants through the grant funding and procurement processes as detailed above.

A market development event for voluntary and community sector providers who are interested in delivering positive activities has also been arranged for **Tuesday 30 September**. This will provide organisations with information about the community-led model, along with detail of how to apply for grants and join the positive activities catalogue of accredited providers. Organisations who are interested in attending this event can use the e-mail address above to book a place.

### **For further information please contact:**

James Fortune (Lead Commissioner Childrens Services) 01225 713341

Steve Milton (Head of Community Governance) 01722 434255



# Leaders Guidance for Community Area Boards on Positive Activities for Young People

September 2014

## 1. Context

Wiltshire Council has adopted a community-led model for the provision of positive activities for young people. By delegating responsibility and resources to Community Area Boards for youth activities, the council is committed to supporting young people and their communities to come together to develop a responsive and locally driven positive activities offer for young people. This means the positive activities offer will develop differently in each of the 18 Community Area Board areas to reflect local needs.

### Definition of Positive Activities

*A positive activity can be any educational or recreational leisure-time activity that is arts, sports, leisure, informal education and community based which helps young people achieve healthy and safe lifestyle outcomes.*

Positive activities are for young people aged 13-19 (up to 25 years of age for young people with special educational needs and/or disabilities) and may include activities and support which:

- Helps young people connect with their communities, enabling them to belong and contribute to society e.g. through volunteering
- Provides opportunities for young people to take part in a range of sports, arts, music and other activities where they can socialise safely with their peers and develop relationships, including with adults they can trust
- Encourage young people's personal and social development
- Improve young people's physical and mental health and emotional well-being
- Help young people to achieve in education, work or training
- Prevent and divert young people away from risky behaviours e.g. teenage pregnancy, substance misuse and involvement in crime and anti-social behaviour

## 2. Legal Framework

### The Education Act 1996

S507B of the Education Act requires Council's, so far as reasonably practicable, to secure for qualifying young persons (aged 13-19 in the local area<sup>1</sup>) access to sufficient positive leisure-time activities which improve their well-being, and sufficient facilities for such activities. With an annual budget for positive activities for young people and enabling support from Wiltshire Council Children's Services, this responsibility has been delegated to Community Area Boards.

### The Equality Act 2010

Community Area Boards are required to comply with the Public Sector Equality Duty under S149 of the Equality Act 2010. Community Area Board members must consider the equality issues and impact of proposals as part of the decision-making process. This requires the council to have regard to the need to:

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<sup>1</sup> Up to 25 years of age for young people with special educational needs and/or disabilities

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act,
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.

The Duty is in relation to protected characteristic groups and has to be applied in the delivery of Wiltshire Council services and in the employment of its staff. The relevant protected characteristics include age, disability, gender reassignment, marital and civil partnership, pregnancy and maternity, race (including colour, and nationality, ethnic or national origins), religion and belief, sex, and sexual orientation.

### Wiltshire Council Constitution

Area Boards are required operate in accordance with Wiltshire Council's Constitution. In particular, it states Area Boards will allocate their delegated funds in accordance with this guidance issued by the Leader and that they must operate in accordance with the council's budget and policy framework and in accordance with the requirements of the Constitution. Area Boards must comply with the statutory equality and safeguarding duties as well as the council's rules on contracts and procurement (Part 11) and the Code of Conduct (Part 13) and the objectives set out below.

### **3. Objectives**

- Create, develop and maintain a sustainable Local Youth Network (LYN) as a sub group of the Area Board in accordance with attached terms of reference;
- Identify, plan and make available a broad offer of positive activities for young people in their area, taking into account the needs and views of young people, and priorities identified within the local Joint Strategic Assessment;
- Secure young people's participation and direct involvement in all stages of the decision making process about the needs, outcomes, priorities and options that form the basis of the offer;
- Identify and secure suitable, safe providers and/or projects/programmes to deliver positive activities, making the best use of local resources;
- Comply with the statutory duties outlined in section 2 and demonstrate compliance through monitoring and evaluation evidence;
- Promote the local positive activities offer effectively, in a way which maximises young people's participation and involvement;
- Promote improved partnership working between organisations and groups working with young people, and develop links with other Local Youth Networks and services for young people;
- Encourage volunteering and community involvement in the development and delivery of positive activities;
- Maintain effective communication with all members of the Local Youth Network to keep them informed and involved;
- Comply with any special requirements asked for by external/alternative funders.

### **4. Priorities**

- Ensure that access to a broad range of safe positive activities is open to all young people regardless of their circumstances or needs;
- Ensure that young people are directly involved in the design, development, delivery and review of local provision. To include representation on the Local Youth Network and identification of needs and priorities;
- Ensure that the needs of the most vulnerable and disadvantaged young people are made a high priority;
- Ensure that the positive activities offer reflects the needs of young people and the wider community, enabling them to pursue and progress in their areas of interest.



## **5. Financial requirements**

A budget for positive activities for young people will be allocated annually to Community Area Boards using the locally agreed Area Board Funding Formula based on the population of 13-19 year olds (using Office for National Statistics mid-year population estimates). This will ensure that funding is allocated equitably across community areas according to local needs.

The funding is revenue based and must be used for the provision of positive activities for young people, targeted at the 13-19 age range (up to 25 years of age for young people with special educational needs and/or disabilities). The funding is ring-fenced for these purposes only.

This funding is not to replace other local funding which is currently used to support services and activities for young people. Community Area Boards are required to use the positive activities for young people funding to complement and enhance other local resources, to secure an offer of positive activities which meets the needs of young people in their area.

Community Area Boards will be accountable for the budget, which will include regular financial reporting of spend and compliance with the council's budget and policy framework.

Budgets are allocated annually for use within year. Roll-over will not normally be permitted although funding that is committed to local positive activity provision but unspent at year end will be carried forward subject to the normal financial management arrangements.

## **6. Support**

Community Area Boards and their Local Youth Networks will be able to access a wide range of support to enable them to develop and deliver a needs-led and sustainable positive activities offer for young people. This consists of technical, professional and developmental support which is set out in the *'Positive Activities Toolkit for Community Area Boards'* and includes access to a Wiltshire Council employed Community Youth Officer.

## **7. Administration**

Administration should be kept to a minimum and shared by members of the Local Youth Network, utilising relevant expertise from the stakeholders involved. The operation of the Local Youth Network and associated support will be provided by the Community Youth Officer with assistance from the Community Area Manager / Community Engagement Officer.

## **8. Wiltshire Council expectations of Community Area Boards and Local Youth Networks**

Monitoring and evaluation requirements:

- Put into place monitoring and evaluation arrangements with providers of positive activities to ensure good quality services and that young people's needs are being met;
- Monitor and evaluate the impact and outcomes of the overall local positive activities offer on an annual basis, to include service user feedback;
- Provide Wiltshire Council Children's Services with regular information on the activity in the area so that a database of activity across the authority can be held centrally;
- Provide a breakdown of how funds are spent;
- Provide evidence that equality impacts and due regard to the Public Sector Equality Duty have been considered as part of the decision making process;

- Provide evidence that young people have participated and been involved in decision making processes to develop the positive activities offer, and that their views have been taken into account.
- Keep a record of actions agreed in accordance with Wiltshire Council regulations; to ensure that recommendations made to the Community Area Board and the decision making process are open and transparent.
- Provide evidence that the recommendations of Local Youth Network have been taken into account.
- Share best practice with other Community Area Boards and Local Youth Networks across the county.

### Policies and Procedures

Community Area Boards are required to adhere to Wiltshire Council policies and procedures. It is particularly important that Community Area Boards ensure they understand and are compliant with the equality of opportunity and safeguarding policies. Safeguarding guidance has been developed for Community Area Boards in respect of positive activities for young people and this will need to be adhered to at all times.

## **9. Quality and Standards Framework**

Wiltshire Council has developed a quality and standards framework for positive activities for young people. Community Area Boards, its suppliers of positive activities for young people and Local Youth Networks are expected to adhere to this framework. This is included in the *'Positive Activities Toolkit for Community Area Boards'*.

## **10. Decision-making process**

Community Area Boards will make decisions at public meetings on how funding should be deployed to ensure that decision making is open and transparent.

The decision making process must:

- Take into account recommendations, advice and guidance from the Local Youth Network;
- Evidence that young people have participated and been directly involved in the decision making process and that their needs and views have been taken into account;
- Take into account and ensure compliance with the statutory duties outlined in Section 2 of this guidance;
- Demonstrate that safeguarding and quality assurance standards have been met;
- Ensure that impact assessment will form a condition of any funding and/or procurement decision so that the effectiveness of positive activities may be monitored.

Community Area Boards should implement their decision making powers in accordance with the *'Positive Activities Toolkit for Community Area Boards'*.

## **11. Review**

This guidance is subject to change and may be reviewed by the Leader at any time.

# Positive Activities for Young People Local Youth Network (LYN) Terms of Reference

September 2014

## 1. Purpose

### Definition of a Local Youth Network

A Local Youth Network (LYN) is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate a range of positive activities across the community area. Young people play a central role in all aspects of the LYN.

Local Youth Networks will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for positive activities for young people should be deployed.

The obligations of the Community Area Board are set out in the *'Leaders Guidance for Community Area Boards on Positive Activities for Young People'*.

## 2. Membership

The LYN may include representatives of:

- Members of the Community Area Board
- Young people (see below)
- Schools
- Town and Parish Councils
- Community and voluntary organisations and groups
- Police
- Health organisations
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of young people

All representatives must be subject to appropriate safeguarding requirements.

### The participation and involvement of young people

Young people must play a central role in all aspects of the LYN including the design, development, delivery and review of the local positive activities offer.

LYNs are encouraged to use a variety of methods to ensure young people participate and are involved in decision-making processes. Existing Youth Advisory Groups (YAGs) may provide a useful forum for involving young people, although the decision to retain these groups is for local determination.

LYNs must ensure that consultation with young people is representative and takes into account the views and needs of underrepresented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

## **Roles of all members of the LYN**

All members will be required to:

- Take an active part in the development of the LYN and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the LYN relevant to their organisation/ stakeholders/sector.
- Contribute any information that may have a bearing on positive activities and ensure that this is shared with the LYN.
- Champion the voice and influence of young people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the LYNs activities.
- Respect all members of the LYN and invited representatives.
- Work to improve outcomes for young people and ensure high quality safeguarding practice.

### **3. Structure and operation**

The wider LYN may come together at events, workshops, youth fairs, meetings and consultations, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the LYNs activities. The Chair of the group will be decided locally (and could be a young person). The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of no more than ten members including:

- The chairperson and such other Area Board representatives as wish to attend
- Young people (at least 2)
- A local school representative
- Voluntary/community sector representative
- Any other key stakeholders identified locally

The management group will be supported by:

- The Community Youth Officer
- The Community Area Manager / Community Engagement Officer
- Such other officers as may be appropriate

The appointment of members (excluding officers) to the management group will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the management group (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

If nominal membership of the management group exceeds ten members, attendance at meetings should be sought by those most appropriate to the agenda.

Key responsibilities for the management group include:

- Facilitating and coordinating the process to design, develop, deliver and review positive activities for young people in the local area;
- Maintaining regular and effective communication between all members of the LYN;
- Developing a written overview of the needs, outcomes, priorities and objectives for positive activities in the local area;
- Making recommendations to the Community Area Board on how positive activities funding should be deployed (to include evaluating grant requests and identifying suitable suppliers of positive activities);
- Overseeing the work plan of the Community Youth Officer;
- Monitoring and reporting on the quality and effectiveness of local youth activities;
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

The frequency, location and format of LYN activities should be determined locally, however it is recommended that the management group meets at least six times per year.

#### **4. Media Relations**

Members of the LYN may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the LYN should be agreed with between the LYN and Chairperson of the Community Area Board.

#### **5. Review**

These terms of reference are subject to change and may be reviewed by the Leader on an annual basis.



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## Report on the New Local Youth Network

### 1. Purpose of the Report

- a) to provide the board with a progress update regarding the Local Youth Network (LYN)
- b) to ask the board to agree the membership of the LYN Management Group
- c) to ask the board to confirm financial support for a new youth drop-in initiative
- d) to ask the board to note that the staffing arrangements for this new drop in initiative will be managed and administered by Wessex Community Action

### 2. The Amesbury Community Area Local Youth Network

2.1 A Local Youth Network (LYN) is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate a range of positive activities across the community area. Young people play a central role in all aspects of the LYN.

2.2 The LYN will facilitate closer partnership working at a local level between voluntary and community providers of youth activities. The aspiration is that this approach will develop a more joined up and consistent positive activities offer and help to reduce overlap and duplication.

2.3 LYNs will identify local community needs, priorities and outcomes and make recommendations to the board on how funding should be spent.

2.4 LYNs will include representatives of:

- (i) The board
- (ii) Young people
- (iii) Schools
- (iv) Parish councils

- (v) VCS organisations and groups
- (vi) Police
- (vii) Health organisations
- (viii) Any other organisation which has a genuine interest in promoting the welfare and interests of young people

2.5 Last year, the area board produced a directory of all the community and voluntary organisations which support and actively promote positive activities for young people (13-19 year olds) in the Amesbury Area. This directory includes over 50 organisations, and the intention is to invite each of these organisations to be a part of the LYN. The first gathering of the wider LYN is being organised for the 14<sup>th</sup> January 2015 to take place at the Amesbury Resources Centre (locally known as the "Redworth Club").

2.6 From this wider LYN, a smaller management group has been formed to take responsibility for co-ordinating and planning the LYN's activities.

2.7 The chairman of the management group is to be decided locally and could be a young person. The chairman would work with the nominated area board councillor to formulate reports and recommendations.

2.8 The smaller management group will generally comprise of no more than 10 members including:

- (a) The chairman
- (b) Area board unitary councillor
- (c) A local school representative
- (d) Young people (2 at least)
- (e) Community and voluntary organisations representatives
- (f) Other key stakeholders

2.9 The LYN Management Group first met in early August this year and gave its support to the youth drop in centre initiative (detailed in paragraph 4 below). The next meeting is being organised for the 26<sup>th</sup> November at 1800hrs at the Redworth Club. It will have a leading role in assessing the appropriateness of existing and new positive activities for young people in this area, especially to ensure that the offer is meaningful for those living in the rural villages as well as the main towns and parishes.



### **3. Amesbury Community Area's Youth Budget**

3.1 From October 2014 to the 31<sup>st</sup> March 2015, the Area Board has a revenue budget of £18,960.49. Any funds not allocated at the year end, can be rolled forward to the next financial year.

3.2 The revenue budget for 2015/16 is £28,616.92.

3.3 The Cabinet Member for Area Boards has delegated authority to the Community Youth Officer / Community Area Manager to authorise expenditure and costs associated with the delivery of local objectives between meetings, provided that:

- (a) Such decisions are required by reasons of urgency
- (b) Such expenditure does not exceed £1,000
- (c) All members are consulted and agree to the proposed decision
- (d) The decision is reported to the next meeting

### **4. New Youth Drop In Centre / Cafe for the Amesbury Area**

4.1 The Area Board has long aspired to there being a youth drop in centre that caters for the needs of a wider cross section of 13-19 year olds than was previously provided by the county's Youth Development Service.

4.2 It would like to use some of the 2014/15 Youth Budget to pilot a youth drop in centre / cafe at the Redworth Club, which is a centrally based and fully equipped premises available for use in the evenings, except Monday and Thursdays.

4.3 This initiative can use the Redworth Club free of charge, and discussions are ongoing regarding the medium / long term nature of this arrangement.

4.4 The costs of the initiative include the employment of fully trained staff, transporting young people from the area into and out of Amesbury, and associated administration. The staff would be trained and supported by an external organisation to the Area Board.

4.5 The board is asked to confirm an allocation from its Youth Budget of £5,500 to cover the running of this initiative as a pilot from January 2015 to the 31<sup>st</sup> March 2015.

4.6 Subject to the outcome of this pilot, future funding of this initiative will need to demonstrate that it can secure contributions other than just from the area board, and develop in such a way that it is partially run by volunteers or youth apprenticeships.

4.7 Two youth events will be taking place at the Redworth Club on the 3<sup>rd</sup> and 10<sup>th</sup> December to attract young people's use of the facility, thereby helping to establish its future use as a drop in / youth cafe, and going some way to filling

the gap left by the closure of the Wiltshire Council run youth club earlier this year.

## 5. Recommendations

- (i) To confirm the composition of the new LYN Co-ordinating Group.
- (ii) To confirm funding support of the new Youth Drop In / Cafe at £5,500.
- (iii) To note that discussions have commenced with Wessex Community Action to provide staffing and administration support for the drop in initiative
- (iv) To confirm support for the Cabinet Members delegation of authority to the Community Youth Officer and Community Area Manager to authorise expenditure and costs associated with the delivery of local objectives between meetings, provided that:
  - (a) Such decisions are required by reasons of urgency
  - (b) Such expenditure does not exceed £1,000
  - (c) All members are consulted and agree to the proposed decision
  - (d) The decision is reported to the next meeting
- (v) To confirm support for the use of funds up to £1,000 to pay for the 3<sup>rd</sup> and 10<sup>th</sup> December events at the Redworth Club (as described in para. 4.7 above).
- (vi) To record the board's thanks to Cllr Richard Gamble, the Portfolio Holder for Schools, Skills and Youth who has been providing support and assistance to the board as it takes up its new role regarding the provision of positive activities for young people in this community area.

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### Report Authors:

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WILTSHIRE COUNCIL

AMESBURY AREA BOARD, 20 November 2014

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**Your Local Issues - Update**

**1. Purpose of the Report**

1.1. To update the board on the issues posted on the Online Issues System since last reporting.

**2. Background**

2.1 Area Boards have been set up to help local people take action to address local issues, concerns and priorities. At every meeting, matters are discussed, decisions are taken and funding is awarded to help do just that. In order to help local people get their issues onto the agenda, the [Community Issue System](#) was established – a simple online system that allows local people to submit matters to the Board.

**3. Update**

**3.1 Issue No. 3641**

Great Wishford Parish Council would like the 30mph speed limit extended to incorporate residences on Langford Road due to concerns raised about speeding particularly when traffic detours from the A36 when busy or an accident has occurred.

*Action so far taken* – Great Wishford is one of the two villages in this community area in 2014/15 being assessed for the suitability of introducing 20mph speed limits. This assessment involves a series of traffic/speed monitoring exercises, and the plan is to assess speeds at the site of concern relevant to this issue. Following the outcome of these assessments, officers will advise on how this issue may be resolved.

**3.2 Issue No. 3634**

Butterfield Drive, Amesbury has a bus shelter located on the mini roundabout which is often used as a gathering place for young people. Concerns have been raised by residents about the behaviour of the young people (noise disturbance, drunkenness and other disorderly behaviour). A request has been made for the bus shelter to be removed.

*Action so far taken* – Ascertained that the bus stop is still active, used by the Hoppa Bus. Have asked for comments from the local divisional councillor and town council as to whether or not they would support the removal of the shelter.

### 3.3 Issue No. 3647

Warning signs and a pedestrian crossing on Bulford Rd between the bus stop and junction to Churchill Avenue have been requested by a resident, who has reported concerns about the high volume of traffic (MOD, trucks, cars) using this road which is used by children and families attending Bulford St Leonard's school from the new Canadian Estate.

Action so far taken – requested the comments from the divisional councillor and parish council.

### 3.4 Issues 3662 / 3

Related reports of speeding concern on The Packway, Larkhill and request for a pedestrian crossing on junction of Wood Rd.

Action taken – the divisional councillor and town council have looked at these issues and consulted with the Larkhill Community Partnership. Technical advice has been sought and the conclusion drawn is that the most likely way in which these matters can be solved is through the re-basing project, when the local road network will require enhancements to cater for the new residential developments.

### 3.5 Issue 3685

Residents have raised concerns about the speed of traffic and parking obstructions on Antrobus Rd, Amesbury, triggered by a recent road traffic accident. A solution residents have suggested is that parking spaces be created on the grass verge outside the flats.

Action taken – officers, the divisional councillor, town council and local police have been asked for their views.

### 3.6 Issue 3703

Winterbournes Parish Council has requested the siting of a new directional sign on the A338 for the Glebe Hall, Winterbourne Earls.

Action taken – seeking technical advice

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Karen Linaker, Amesbury Community Area Manager. 01722 434697

## Crime and Community Safety Briefing Paper Amesbury Community Area Board November 2014



### 1. Neighbourhood Policing

**Sector Commander:** Christian Lange  
**Team Sgt:** PS Ricky Lee

#### **Amesbury Town**

Beat Manager – PC Lucy Smith  
PCSO – Jo Atkinson  
PCSO – Wendy Leat

#### **Amesbury Rural**

Beat Manager – PC Ivor Noyce (from late November)  
PCSO – Shona Maycock

#### **Durrington, Larkhill & Bulford**

Beat Manager – PC Jayne Wilby  
PCSO - Will Todd

### 2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit NPT website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

### 3. Performance and Other Local Issues

I am delighted to be able to announce that on the 17<sup>th</sup> November 2014 we will see the start of the first Military Communities Policing Team for the South of the county. The team is made up of two Police Constables, PC Jeremy Batchelor and PC Ian Cooke who both bring a great deal of experience with them. It is hoped that the team will grow and will soon be supported by a number of special constables and other volunteers. The team will be able to use the RMP police station at Bulford as one of their bases and they will be managed by PS Andrea Faircloth who is in charge of Tidworth Police Station.

We are also having a change in Police Sergeant in November. PS Ricky Lee who has looked after the Amesbury Neighbourhood Team for the past 18 months is moving to the response team. I am sure that you will join me in thanking Ricky for all his hard work since he has been with the team. Ricky will be replaced by the by PS Tina Osborne who start in early December.

As you will see from the table below, the crime levels in the Amesbury community area have reduced significantly over the past year and all crime types are down. It is always difficult to know exactly why crime has reduced so significantly but the team have made a number of successful arrests over of past few months which I feel has had a positive impact on the figures. A number of these offenders are now either in prison or are cooperating with our SWITCH team who work with offenders to reduce their offending behaviour.

I am delighted to hear that the Community Area Board has funded additional activities including drop in sessions for the young people of Amesbury. The Neighbourhood Policing Team plan to work closely with the new Community Youth Officers in order to target activities to further reduce some of the Anti-social behaviour problems that we have had in some areas.

Inspector Christian Lange  
Amesbury Police Station

EM Amesbury NPT	Crime				Detections*	
	12 Months to October 2013	12 Months to October 2014	Volume Change	% Change	12 Months to October 2013	12 Months to October 2014
Victim Based Crime	1228	1032	-196	-16.0%	21%	20%
Domestic Burglary	21	20	-1	-4.8%	5%	30%
Non Domestic Burglary	154	100	-54	-35.1%	5%	6%
Vehicle Crime	111	101	-10	-9.0%	15%	2%
Criminal Damage & Arson	318	293	-25	-7.9%	14%	12%
Violence Against The Person	263	240	-23	-8.7%	42%	41%
ASB Incidents	976	871	-105	-10.8%		

\* Detections include both Sanction Detections and Local Resolutions

## **Community Facilities, Health & Wellbeing Panel**

### **Safe Places**

The Amesbury Area Board has initiated discussions with partners to look into the initial implementation of the Safe Places scheme in Amesbury.

Safe Places is a scheme to which local businesses sign up to provide a place where a vulnerable person, or someone having a crisis whilst out and about, can go and know that they will be welcomed and kept safe until adequate support can be organised. The scheme is already successfully operating in a number of towns across Wiltshire. All Wiltshire Council premises are Safe Places.

A meeting was held on Monday 11<sup>th</sup> November to discuss the scheme, attended by representatives from the Stonehenge Chamber of Trade, Wiltshire Police, Amesbury Town Council, the Link scheme and Amesbury Area Board.

Diane Jenkins (Wiltshire Council), gave an overview of the aims of the scheme and how it might be implemented in Amesbury. A mapping exercise needs to take place to identify where businesses that meet certain criteria are located. Care needs to be taken to identify a range of Safe Place locations that will be suitable for a range of people including both the young and old. Safe Places forms part of developing dementia friendly communities.

There is no cost to set up the scheme, up to 50 registration packs, ICE cards and wallets will be provided, which will get the scheme up and running. A Tool Kit is provided with all set up/training details.

A follow up meeting will take place in December for the next phase of the implementation process. Once participants have been registered and trained there will be a formal launch of the scheme in Amesbury.





<b>Report to</b>	<b>Amesbury Area Board</b>
<b>Date of Meeting</b>	<b>20 November 2014</b>
<b>Title of Report</b>	<b>Area Board Funding</b>

**Purpose of Report**

To ask councillors to consider the following grant requests:

1. Plains School Partnership – £750 for new trees to enhance woodland space at Larkhill Primary School.
2. Bulford & Durrington Sunshine Club – £460 for Christmas Lunch party.
3. Amesbury Community Group – £500 for Christmas Lunch party

**1. Background**

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer’s recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. The area board may wish to link funding to local priorities, including those identified in their Community Plan, Community Area Joint Strategic Assessment and any other community based consultative work.
- 1.5. The community area grants budget has been approved for 2014/2015 for community area grants, digital literacy grants, community partnership core funding, area board operational funding and area board/councillor led initiatives.
- 1.6. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor-Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council

service shortfalls.

- 1.7. Applications of up to and including £1,000 can be made for a Community Area Grant, which do not require matched funding. Amounts of £1,001 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.8. A ring-fenced budget of £1,500 has been provided specifically for Digital Literacy Grants, although the area board may spend more. Up to £500 per project is available for capital projects.
- 1.9. There is a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. The application process and funding criteria can be found [here](#).
- 1.10. Area boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.11. Officers provide advice on how the application meets with the scheme's criteria, but the decision to support applications is made by Amesbury area board councillors.
- 1.12. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.13. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to the Amesbury 'Our Community Matters' [blog-site](#). Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

<b>Background documents used in the preparation of this report</b>	<a href="#">Amesbury Area's Community Plan Priorities</a> <a href="#">Amesbury Area Joint Strategic Assessment</a>
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## 2. Main Considerations

- 2.1. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.2. Councillors will need to be satisfied that grants awarded in 2014/2015 are made to projects that can realistically proceed within a year of the award being made.

2.3. This is the fourth funding round of the 2014/15 financial year.

Future rounds will take place as follows:

- 18 December for consideration on 29 January 2015
- 12 February for consideration on the 26 March 2015

### **3. Environmental & Community Implications**

3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### **4. Financial Implications**

4.1. Awards must fall within the Area Boards budget allocated to the Amesbury Area Board. Budget allocated in 2014/15 is £67,670.01

4.2. If the grants are awarded Amesbury Area Board will have a balance £18,816.

### **5. Legal Implications**

5.1. There are no specific legal implications related to this report.

### **6. HR Implications**

6.1. There are no specific HR implications related to this report.

### **7. Equality and Inclusion Implications**

7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

7.2. Implications relating to individual grant applications will be outlined in section 8 of the funding report.

### **8. Grant Requests**

Ref	Applicant	Project proposal	Funding requested
8.1.	The Plain's Schools Partnership	Development of Woodland Space at Larkhill Primary for Out of School Forest Activities	£750

8.1.1. The application has been appraised by the Community Area Manager and meets the grants criteria. The funding requested is to make a capital purchase of some small and large trees to develop the woodland space.

8.1.2 Since 2013 the Plain's Schools Partnership has been working with the children in Larkhill, to develop part of the local primary school site as a small

woodland area, with a variety of native species of trees, shrubs and flowers. This has helped to create a variety of areas for children to play in, and different habitats for plants to grow.

- 8.1.3 This organisation is developing its “Wild Horizons” initiative for the local community, and is keen to run some Saturday parent and child groups, together with summer activities for children from the local area (Durrington & Larkhill), on this site. In order to do so, there is a need to introduce some more mature trees, to enhance the woodland area aspect of the initiative.
- 8.1.4 In an increasingly risk-adverse society, today's children are often found playing on the computer or Playstation inside the home, rather than playing outside in the natural environment, the way many of their parents did as children. Wild Horizons helps to instil the excitement and understanding of being outside, and to give children ideas and opportunities that they will be able to replicate in their own families (e.g. den building, woodland walks).
- 8.1.5 In addition, research of the impact of Forest Schools activities has shown that it can increase self confidence and self esteem, improve an individual’s ability to work co-operatively and increases their awareness of others, counter a lack of motivation and a negative attitude to learning, develop physical stamina, co-ordination and fine motor skills, increase the skills and knowledge of those who take part, gives adults new perspectives on children and has been shown to have a ripple effect that extends beyond the sessions.
- 8.1.6 Schools across the Plain are already seeing the benefit of Forest Schools and the Partnership is keen to offer opportunities out of school hours for families across Salisbury Plain.

Ref	Applicant	Project proposal	Funding requested
8.2.	Amesbury Community Group	To bring together senior citizens from the local community for a Christmas Party in Amesbury	£500

- 8.2.1. The Amesbury Community Group has put on a festive lunch for the senior citizens of Amesbury and Durrington for the last three years. The event brings people from the community together, often some very lonely, who look forward to this event. The event is mainly paid for by fund raising, but the popularity of the event has seen numbers increase - last year we had 144 people.
- 8.2.2. The event includes a festive lunch, a christmas gift and entertainment from a local school choir. The LINK scheme are also involved transporting people to and from the event.
- 8.2.3. The total cost of this year’s event is just over £3,000. The Area Board is being asked to contribute £500. The nature of the costs involved in this event are categorised as revenue.

Ref	Applicant	Project proposal	Funding requested
8.3.	Bulford & Durrington Sunshine Club	Christmas Lunch	£460

- 8.3.1. The Bulford & Durrington Sunshine Club approached the board earlier in the year as advised by the local Good Neighbour Scheme Co-ordinator, because of the difficulties they were having in keeping the club up and running.
- 8.3.2. The board helped to fund the Club's Easter activities (£500 agreed at the March 2014 meeting) on the basis that the club could not do this as it has in previous years, due to a fall in its membership numbers and consequently membership subscriptions.
- 8.3.3. Similarly, the board is now asked to grant £460 to assist with the cost of the Club's Christmas Lunch.
- 8.3.4. The board's financial support of the club's Easter and Christmas parties this year is needed to help the club build up funds to be self supporting going into 2015/16.
- 8.3.5. This is a request for revenue funding.

<b>Appendices</b>	Appendix 1 – Plains School Partnership Appendix 2 – Amesbury Community Group Appendix 3 – Bulford & Durrington Sunshine Club
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

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